

THE HEART OF COMMUNITY & COMMERCE

# CREVE COEUR M I S S O U R I

NEW RESIDENT GUIDE

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## **HISTORY**

It wasn't too long ago when you could take the streetcar from University City to Creve Coeur Lake and think you were in deep country. Initially a farming community, Creve Coeur has developed into a thriving community in central St. Louis County with beautiful homes, acres of parkland, hundreds of businesses and a number of high-tech office parks.

#### **Olive Street Road**

It began with a road: Olive Street Road, now called Olive Boulevard. The road followed a centuries-old Indian trail that took the high ground from the Mississippi River to the Missouri River. Carts, wagons, carriages and stage-coaches took passengers and freights both west to new lands and east to the city of St. Louis. Creve Coeur was one of many unincorporated communities that grew up along the road.

The name, Creve Coeur, meaning "broken heart" in French, comes from nearby Creve Coeur Lake. Legend has it that an Indian princess fell in love with a French fur trapper, but the love was not returned. According to the story, she then jumped from a ledge overlooking Creve Coeur Lake; the lake then formed itself into a broken heart.

#### **Preserving History**

Throughout the years of rapid development, Creve Coeur has continued its commitment to preserving history. Nearly two hundred years old, both the Hackmann and Clester cabins sit in Conway Park. These cabins, which face Highway 270, are a tribute to the past and have witnessed the evolution of Creve Coeur. The city also maintains Lake School House, a one-room schoolhouse, and the Tappmeyer farmhouse, both built in the late 1800s.

#### Incorporation

By 1950, St. Louis had reached its peak population with 856,000. St. Louis City was filling up, forcing returning soldiers to look for housing in St. Louis County to raise their families. Families wanted bigger houses, more yard space and places to park their new cars. The technological advancements in the automobile industry, along with the construction of Highways

270 and 40, further pushed the westward movement away from the central city.

When Creve Coeur was incorporated in December 1949, less than one square mile housed a population of 1,900 citizens. The city's charter was adopted in 1976. Today, the population of Creve Coeur is 17,833 spanning 11.36

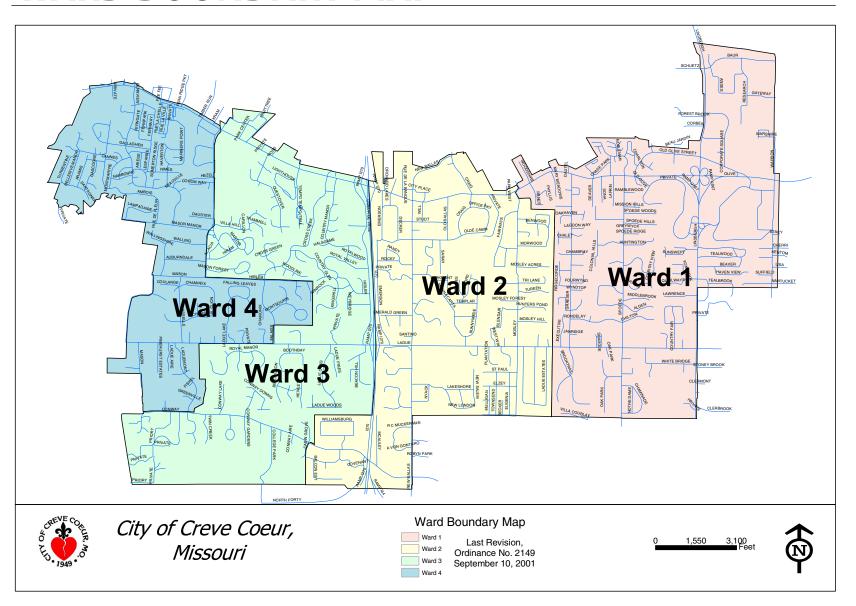
square miles with approximately 7,800

housing units. Currently, Creve Coeur has 80 miles of public streets and 16 miles of private streets. Home to two private colleges, five private high schools, five private primary schools, two public school districts and approximately fifteen houses of worship, Creve Coeur is a place where everything a resident needs is no more than ten minutes away.

On behalf of the Mayor, City Council and city staff, welcome to Creve Coeur. May you find Creve Coeur is a better place to live, work, play and retire.



## **WARD BOUNDARY MAP**



If you are unsure as to the ward you reside in after reviewing the map, please see the Ward by Street Locator Guide located at **www.crevecoeurmo.gov** > Resident.

## **PHONE DIRECTORY**

## **City of Creve Coeur**

Government Center 300 N. New Ballas Rd. Creve Coeur, MO 63141 Main Number: (314) 432-6000

#### www.crevecoeurmo.gov

- Receive email notification of events or news
- Apply to serve on boards, committees and commissions
- Calendar of City sponsored events and public meetings
- And more...

Follow us: www.facebook.com/CityofCreveCoeur Join us: www.twitter.com/CreveCoeurMO

#### **Department Directory**

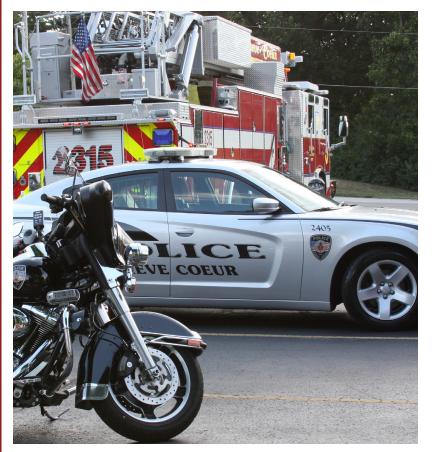
Administration Department	(314) 872-2511
Americans with Disabilities Act (ADA) Title II Coordinator	(314) 872-2516
City Clerk	(314) 872-2517
Community Development	(314) 872-2500
Building Division	(314) 872-2500
Planning Division	(314) 872-2501
Elected Officials	(314) 872-2517
Finance Department	(314) 432-6000
Municipal Court	(314) 432-8844
Human Resources	(314) 872-2511
Parks and Recreation	(314) 432-3960
Golf Course	(314) 432-1806
Ice Arena	(314) 432-3960
Police Department	(314) 432-8000
Police Dispatch	(314) 737-4600
Public Works Department	(314) 872-2533

### **Elected Officials**

City Council Workshops and Meetings Held the 2nd and 4th Monday of the month Workshop: 6:00 p.m. Regular Meeting: 7:00 p.m. Council Chambers, Government Center

Mayor	
Barry Glantz	(314) 872-2518
bglantz@crevecoeurmo.gov	( , , , , , , , , , , , , , , , , , , ,
Ward 1	
Heather Silverman	(314) 764-5105
hsilverman@crevecoeurmo.gov	, ,
Alexis Travers	(314) 578-3333
atravers@crevecoeurmo.gov	, ,
Ward 2	
A. James Wang	(314) 432-5656
ajwang@crevecoeurmo.gov	
Ellen Lawrence	(314) 997-8996
elawrence@crevecoeurmo.gov	
Ward 3	
Robert Hoffman	(314) 576-4885
rhoffman@crevecoeurmo.gov	
Charlotte D'Alfonso	(314) 239-5773
cdalfonso@crevecoeurmo.gov	
Ward 4	
Scott Saunders	(314) 579-9101
ssaunders@crevecoeurmo.gov	
Sue Baseley	(314) 302-1090
sbaseley@crevecoeurmo.gov	

<b>Police/Fire Protection</b>	Emergency: 911
Creve Coeur Police Department 300 N. New Ballas Rd.	(314) 432-8000
West Central Dispatch Center (serving Creve Coeur, Frontenac, Town & Country)	(314) 737-4600
Creve Coeur Fire Protection District (east of Mason Road)	(314) 432-5570
Fire House #1, 11720 Olive Blvd.	(314) 432-0403
Fire House #2, 10940 Schuetz Rd.	(314) 432-6330
Monarch Fire Protection District (west of Mason Road)	(314) 514-0900
Firehouse #3, 1201 Fernview Dr.	(314) 514-9520
Firehouse #4, 14898 Olive Blvd.	(314) 576-4173



#### **Utilities/Refuse Collection/Telecommunications** AmerenUE (electric) (800) 552-7583 Republic Services (formerly Allied Waste) (trash/recycling/yard waste) (636) 947-5959 St. Louis Household Hazardous Waste (314) 615-8989 Spire Inc. (formerly Laclede Gas) (314) 621-6960 Missouri American Water (866) 430-0820 Metropolitan St. Louis Sewer (314) 768-6260 Billing (866) 281-5737 AT&T (800) 288-2020 (833) 780-1880 Charter Dish (800) 333-3474 **Hospitals** Barnes-Jewish West County Hospital (314) 996-8000 Mercy Hospital St. Louis (314) 251-6000 **Public Schools** Ladue School District

#### (314) 994-7080 Spoede Elementary School (314) 432-4438 Ladue Schools Fifth Grade Center (314) 983-5540 Ladue Middle School (314) 993-3900 Ladue Horton Watkins High School (314) 993-6447 Parkway School District (314) 415-8100 **Bellerive Elementary** (314) 415-6050 Parkway Northeast Middle (314) 415-7100 Parkway North High (314) 415-7600 Parkway Central High (314) 415-7900

#### **Private Schools**

Elementary	
Andrews Academy	(314) 878-1883
Our Lady of the Pillar	(314) 993-3353
Rossman School	(314) 434-5877
Saul Mirowitz Jewish Community	(314) 576-6177
St. Monica's	(314) 434-4211
Secondary	
Chaminade College Preparatory	(314) 993-4400
De Smet Jesuit High	(314) 567-3500
St. Louis Priory	(314) 434-3690
Whitfield	(314) 434-5141
Post-Secondary	
Covenant Theological Seminary	(314) 434-4044
Missouri Baptist University	(314) 434-1115
Montessori/Nursery/Preschool	
B'nai Amoona Childcare & Education	(314) 576-9990
Center	
Congregation Shaare Emeth Preschool	(314) 569-0048
Countryside Montessori	(314) 434-2821
Deutsch Early Childhood Center	(314) 432-8050
Ladue Early Childhood Center	(314) 993-5724
Lucky Lane Nursery	(314) 434-4462
Hope Montessori	(314) 878-1770
Parkway Baptist Church Preschool	(314) 434-2310
St. Monica's Parish Preschool	(314) 434-4211

## Other Useful Numbers

Bi-State Wildlife Hotline	(636) 492-1610
Creve Coeur-Olivette Chamber of	
Commerce	(314) 569-3536
Creve Coeur Lake Pavilion Rentals	(314) 615-4386
Missouri Department of Transportation	(888) 275-6636
Post Office	(314) 432-3664
Social Security Office	(800) 772-1213
St. Louis County Government	(314) 615-5000
Animal Care and Control	(314) 615-0650
Assessor's Office	(314) 615-2555
Board of Election	(314) 615-1800
Collector's Office	(314) 615-5500
Deeds	(314) 615-2500
Health Department	(314) 615-0600
Marriage License	(314) 615-7180
Personal Property Tax	(314) 615-5500
Vital Records	(314) 615-1720
St. Louis County Library	(314) 994-3300
Vehicle & Driver License Bureau	
(12933 Olive Blvd.)	(314) 878-2110
(9652 Olive Blvd.)	(314) 692-8222



## **CITY SERVICES**

## **Accessibility**

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive rights and protections to individuals with disabilities in the areas of employment, state and local government services, public accommodations, and telecommunications. The ADA Title II prohibits all state and local governments from discriminating on the basis of disability, but moreover, its goal is to promote equality of opportunity and full participation.

The City of Creve Coeur works to ensure that every program, service, benefit, activity and facility operated or funded by the City of Creve Coeur is accessible to, and usable by, people with disabilities. The city strives to eliminate barriers that may prevent persons with disabilities from access to or participation in City programs, services, activities, and facilities.

The ADA Title II Coordinator is available to answer questions about accommodating persons with disabilities and Title II of the ADA. For more information about the City of Creve Coeur Accessibility Policies visit, www.crevecoeurmo.gov/accessibility, call (314) 872-2516, or email sstott@crevecoeurmo.gov.

## **Animal/Vector Control**

#### **Domestic Animal Control**

Most domestic animal control services in the City of Creve Coeur are provided by St. Louis County Animal Control. City maintenance workers patrol the streets for dead animals on the roadway only. In the event you require assistance for a domestic animal control issue, please contact St. Louis County Animal Control at (314) 615-0650, 8:00 a.m. to 5:00 p.m., Monday through Friday. On weekends or after hours, call St. Louis County Dispatch at (636) 889-2341. Please note: If the

dead animal is on a state road (i.e., I-270, Olive Boulevard, Lindbergh Boulevard, Ladue Road west of I-270) the Missouri Department of Transportation (MoDOT) will pick up the dead animal. MoDOT can be reached by calling (314) 275-1500.

#### Wildlife Control

The Bi-State Wildlife Hotline is a free service available to residents to help address wildlife conflict concerns about any species of animal. Citizens can call to get information, assistance, and local contract information to address their specific wildlife concern and circumstances. The hotline is available 24 hours per day, 7 days per week at (636) 492-1610 or www.wildlifehotline.com.

#### **Vector (Rodent/Mosquito) Control**

The City of Creve Coeur contracts with St. Louis County to provide vector control services. Vector control services include monitoring, controlling and treatment of mosquito and rat infestations on public property, monitoring mosquito-borne disease and educating citizens on vector control measures. For more information, contact St. Louis County Vector Control at (314) 615-0680.

#### **Communication**

The City of Creve Coeur is committed to open and transparent communication. It offers a variety of ways for residents to obtain information about public meetings, upcoming events, city ordinances, park and recreation activities, city financial information and more.

#### Website

Residents can receive the most up-to-date information about city news, events and services by visiting the city website at **www.crevecoeurmo.gov**.

#### **Resident Newsletter**

A monthly newsletter is mailed to all single-family and multifamily residential addresses within the Creve Coeur city limits for arrival in the first week of the month. The newsletter provides a calendar of upcoming events, updates on Creve Coeur news and other important information. Current and past issues are also available at www.crevecoeurmo.gov/newsletter.



#### E-News

Residents wanting specific updates about a variety of topics are encouraged to sign up for e-news available at **www. crevecoeurmo.gov/enews**. Subscribers can unsubscribe at any time. E-news subscriptions include:

- Citizen Emergency Response Training (CERT) Alerts
- City Announcements
- City Calendar Events
- City Council & Planning and Zoning Agendas
- City of Creve Coeur Employment Opportunities
- Creve Coeur Resident Newsletter
- Crime Prevention
- Dog Park
- Public Works
- Recreation, Ice & Golf

#### **Social Media**

The City of Creve Coeur uses Facebook and Twitter to send up-to-date announcements.

Find us: www.facebook.com/CityofCreveCoeur Follow us: www.twitter.com/CreveCoeurMO

#### **Government Center Postings**

In addition to the newsletter and website, all open meetings and public hearing notices are posted in the front lobby of the Government Center inside the glass case.

#### **Other Local Community News**

- St. Louis Post-Dispatch online and subscription delivery metropolitan newspaper **www.stltoday.com**
- Suburban Journals: online and subscription delivery community newspaper www.stltoday.com/suburbanjournals/
- West County Newsmagazine an online and direct-mail news magazine covering Creve Coeur and surrounding cities www.newsmagazinenetwork.com
- Our Town Magazine a monthly magazine by Community News covering Creve Coeur and surrounding cities www.mycnews.com/our-town

#### **Leaf Collection**

Leaf collection provides residents a convenient way to dispose of leaves in the spring and fall. Pick up schedules are listed in the city residential newsletter and on the city website.

#### **Leaf Preparation Tips**

- Leaves should be in place by 7:00 a.m. on the Monday your area is scheduled for pick-up.
- Pile leaves in a row on your front lawn adjacent to the curb. Do not place leaves in the street. Piling leaves in the street is a safety hazard for motorists and can interfere with proper storm water drainage.
- Keep leaves away from mailboxes and landscaped areas.
- Be sure your leaf pile is free of debris (brush, roots, trash, or rock). These items can damage the vacuuming equipment. Leaf piles containing debris will not be picked up.
- City crews pick up leaves from one side of the road at a time.

For more information, call the Public Works Department at (314) 872-2533 or visit www.crevecoeurmo.gov/leaf. Subscribe to email notices at www.crevecoeurmo.gov/signup.

## **Limb Collection Program**

A limb chipping and collection service is provided by the Public Works Department in the spring, summer and fall for single-family residences. The program offers residents with a convenient way to dispose of limbs in yards. Start and end dates for the Limb Collection Program are listed in the city newsletter and on the city website.

#### **Limb Preparation Tips**

- Place your limbs at the curb of your home for collection.
- Limbs may be picked up any day during the week, weather permitting.
- Limbs less than 3 feet long, less than 0.5 inches in diameter, or larger than 3 inches diameter cannot be chipped, but may be bundled for collection by Republic Services (formerly Allied Waste) on your trash day.
- Limbs are not collected from vacant lots.
- Do not include evergreens or vines. The sap causes the chipping machinery to seize.

For more information, please contact the Public Works Department at (314) 872-2533.

## **Property & Real Estate Taxes**

The City of Creve Coeur does not levy a personal property tax. There is a small real estate tax levied and this tax is administered and collected by St. Louis County. For more information about real estate taxes, contact St. Louis County Revenue Department at (314) 615-5500. For more information about the City of Creve Coeur finances, contact (314) 432-6000 or visit www.crevecoeurmo.gov > Finance Department.



#### **Room Rental**

The City of Creve Coeur offers a variety of meeting rooms, a multipurpose room, a gymnasium and a historic home for community use. Rental fees apply. For more information on fees and availability, call (314) 432-3960.

#### **Creve Coeur Government Center** (300 N. New Ballas Rd.)

- The Multipurpose Room will hold up to 150 people and is equipped with a full kitchen, podium, microphone and round tables with chairs.
- The Gymnasium is equipped with basketball hoops.
- Meeting Rooms (2) will hold up to 25 people in each room equipped with a dry erase board. Light snacks are permitted in the room.

#### **Dielmann Recreation Complex** (11400 Olde Cabin Rd.)

• Located at the beautiful golf course, a variety of rooms offer a peaceful gathering space for groups of up to 80 people. Food may be served in rooms for an additional fee.

#### **Tappmeyer Homestead** (2 Barnes West Dr.)

• Historic home located in Millennium Park is available to rent for daytime events. Exclusive caterer for all events requiring food service.

## **Sanitary Sewer Lateral Program**

Single-family residential homes in Creve Coeur are enrolled in a sewer lateral insurance program available through the City of Creve Coeur. A sewer lateral is the pipe that carries household waste to the Metropolitan Sewer District (MSD) sewer main.

This insurance program is paid for through your St. Louis County real estate taxes. Through this insurance program, the portion of pipe that carries household waste from the house connection to the sewer main is covered. The program insures sewer laterals for up to 50 percent of the cost of replacement, not to exceed \$7,500. A sewer line located under any part of a building or a break inside your home is the property owners' responsibility and not covered through this insurance. For more information about the Sanitary Sewer Lateral Program, visit **www.crevecoeurmo.gov** > Public Works > Sanitary Sewer Lateral Program or call the Public Works Department at (314) 872-2533.

#### **Snow Removal**

The City of Creve Coeur Public Works Department closely monitor weather reports and stock pile salt. For any questions about snow removal, call the Public Works Department at (314) 872-2533.



#### **Clearing Roads**

When snow hits, the first priority is to clear arterial roads. By placing the arterial streets on the priority list, emergency vehicles and other motorists will only navigate a few snowy blocks before they reach a plowed road. After the arterial routes have been plowed, crews plow public and private subdivision streets.

Not all streets in Creve Coeur are maintained by City of Creve Coeur crews. Olive Boulevard and Ladue Road are maintained by the Missouri Department of Transportation. North Mason Road is maintained by St. Louis County.

#### **Snow Preparation Tips**

- Avoid parking on the street to allow crews to clear the road from curb to curb. If 2 inches or more of snow are forecasted, please park in the driveway.
- Remove basketball goals from the curb and right-of-way
- Avoid shoveling the snow from your driveway into the street. If you have a contractor plow your driveway, please make sure they do not push snow into the street.
- Give snow plows room to work. Stay at least 100 feet away from the truck. Although the pavement behind them has been cleared, the pavement in front is covered in ice and snow.

## **Street Tree Planting Program**

The City of Creve Coeur Public Works Department offers a fall tree planting program for residents and subdivisions. In a public/private partnership, the City pays 50 percent of the cost of planting trees in the public rights of way and the resident pays 50 percent.

Residents can select from a variety of tree species: small to large, flowering and non-flowering, and heavy or filtered shade. Trees are selected based on their ability to deal with urban conditions and safe to plant in the right-of-way such as non-fruiting varieties with root systems not likely to interfere with sidewalks or streets. For more information, visit **www.crevecoeurmo.gov/trees** or call the Public Works Department at (314) 872-2533.

## Trash, Recycling and Yard Waste

#### Trash and Recycling

The City of Creve Coeur provides residential trash and recycling services to its residents at no additional cost. The city contracts with an independent collection service, Republic Services to provide these services.

- Single-family residents can choose between:
  - Curbside: Weekly curbside trash service, provided at no fee
  - Valet (rear-yard): Upgrade cost for valet trash service is \$15 per month
- Recycling service is available at curbside only.
- If you are a new resident wishing to initiate pick-up service, please contact Republic Services directly at (636) 947-5959.

#### **Collection Day**

Your collection day for trash, recycling and yard waste is determined by ward:

Ward 1 - Monday Ward 3 - Thursday Ward 2 - Tuesday Ward 4 - Friday

If you do not know the ward in which you reside, see the Ward Boundary Map on page 3 or review the Ward by Street Guide located at www.crevecoeurmo.gov > Residents.



#### **Yard Waste**

Yard waste, which consists of grass clippings, twigs and leaves, is collected by Republic Services at the curb on your trash day. Yard waste can be placed at the curb in any of the following four ways:

- **1. Republic Services yard waste bags.** Republic Services yard waste bags are available for purchase at the Government Center (300 N. New Ballas Rd.) and Dierbergs for a small fee. No yard waste sticker is required.
- 2. Republic Services container. Republic Services offers 90-gallon containers to residents for an additional fee; this fee also includes unlimited yard waste pick up service. Call Republic Services at (636) 947-5959 to sign up for this additional service. No yard waste sticker is required.
- **3. Unlined bin with a yard waste sticker.** Republic Services yard waste stickers are available for purchase at the Government Center (300 N. New Ballas Rd.) Monday through Friday, 8:00 a.m. to 5:00 p.m., or at Dierbergs for a small fee.
- **4. Generic yard waste bags with yard waste sticker.** Republic Services yard waste stickers are available for purchase at the Government Center (300 N. New Ballas Rd.) Monday through Friday, 8:00 a.m. to 5:00 p.m., or at Dierbergs for a small fee.

#### Proper Disposal of Trash, Recycling & Yard Waste

- All items must be available for pick up by 7:00 a.m. on your ward collection day for all trash, yard waste and recycling. There are no return trips if pick up is missed due to putting it out later than 7:00 a.m. Pick up is between 7:00 a.m. and 6:30 p.m. Your patience is appreciated.
- Unusual items are considered bulk items. Bulk items are picked up by appointment only. Call Republic Services directly to schedule a bulk pick up at (636) 947-5959.
- All boxes must be flattened, no larger than 3 square feet and placed at the curb next to the recycling toter.
- Toters should be placed away from mailboxes to allow room for the automated arm on the truck to operate and minimize the chance for personal property damage.

#### **Acceptable Recyclable Materials**

- Flattened cardboard (e.g., cardboard boxes, frozen food boxes, milk cartons)
- Metal cans (e.g., aluminum soda cans, food cans)
- Paper (e.g., newspaper, envelopes, phone books, magazines)
- Plastic bottles and jugs (e.g., water bottles, milk jugs, laundry detergent containers)

#### **Unacceptable Materials**

- Plastic bags and wrappers
- Soiled paper
- Styrofoam
- Clothing and shoes
- Greasy pizza boxes
- Tools
- Food

- Toys
- Electronics and batteries
- Construction waste
- Medical waste
- Yard waste
- Diapers
- Scrap metal

For more information about trash, recycling or yard waste services, contact the Public Works Department, call (314) 872-2533.

#### How to Prepare Your Recyclables

- Empty, clean and dry. Keep all recyclables free of food and liquid.
- Keep it loose. Never put recyclables in containers or bags.

## **Other Recycling Options**

St. Louis County provides a list of locations where electronics and batteries can be dropped off for recycling throughout St. Louis County. For recycling of items not listed in the Acceptable Materials section, please review the recycling information published by St. Louis County at www.stlouisco.com/HealthandWellness/RecyclingandWasteManagement.

Household hazardous waste disposal (paints, solvents, motor oil, etc.) is provided by St. Louis Household Hazardous Waste. For information on accepted materials and making a drop-off reservation, please visit http://www.hhwstl.com.



## **BOARDS, COMMITTEES & COMMISSIONS**

The City of Creve Coeur benefits from citizens volunteering their time to serve as members of boards, committees, commissions and task forces. Each board, committee, commission and task force serves an important role in community life. By providing elected officials and staff with insight into areas of citizen interest or concern based on unique duties and responsibilities, they assist City Council to make informed legislative decisions.

All citizen boards, committees and commissions are subject to the Missouri Open Meetings and Records Law (known as the Sunshine Law). Notices of all open meetings, including date, time and place, are posted:

- Creve Coeur Government Center, 300 N. New Ballas Rd.
- Online at www.crevecoeurmo.gov
- Creve Coeur monthly resident newsletter

Meeting days and times are subject to change or can be canceled altogether. Visit the calendar of events on the city website at www.crevecoeurmo.gov for meeting up-to-date listing.

If you are interested in applying to serve on a board, committee, commission or task force, visit **www.crevecoeurmo.gov/apply** or call the City Clerk's office at (314) 872-2517.

#### **Arts Committee**

Promotes cultural art and use of public art to enhance the quality of life within the community

#### **Board of Adjustment**

Modifies zoning regulations that create hardships and hears appeals when there is an alleged error in the enforcement or interpretation of the Zoning Code



#### **Building Code Board of Appeals**

Hears appeals from the public on decisions made by the Building Official and may uphold, reverse or modify the decision

#### **Economic Development Committee**

Develops plans and programs that identify business retention and recruitment strategies and promotes Creve Coeur as a place to do business

#### **Employee Pension Fund Board of Trustees**

Serves as the plan administrator and the named fiduciary for the city Employee Defined Benefit Pension Plan

#### **Energy and Environment Committee**

Advises the City on issues related to sustainability and greenhouse gas emissions

#### **Finance Committee**

Provides input and recommendations to City Council and staff on major financial issues facing the city

#### Horticulture, Ecology & Beautification Committee

Provides recommendations to City Council on issues related to native planting, solid waste, recycling and beautification efforts within the city

#### **Parks and Historic Preservation Committee**

Assists in the planning of the city leisure activities at the parks, ice arena, golf course and community center and encourages the preservation and renovation of historic buildings and artifacts in Creve Coeur

#### **Personnel Appeals Committee**

Hears City personnel disciplinary appeals

#### **Planning & Zoning Commission**

(Meets the 1st and 3rd Monday of the month at 7 p.m.) Considers all requests for rezoning, zoning text amendments, site development plans and conditional use permits and adopts the city's Comprehensive Plan





#### **Police & Safety Committee**

Reviews and provides input on draft ordinances as requested by City Council or staff or as initiated by the Committee; advises on business and residential crime prevention and education matters; and advises on issues related to the protection and promotion of community health and safety; reviews and monitors the city's Traffic Calming/Traffic Mitigation Plan and responding to traffic calming requests made pursuant to the plan

#### **Stormwater Committee**

Reviews problem locations referred to them by property owners or city staff and recommends solutions to city staff and the City Council

## **PARKS**

The City of Creve Coeur maintains six parks for the community. All parks open at dawn and close at dusk. Residents and non-residents alike are encouraged to explore the wonderful parks Creve Coeur has to offer.

#### Dog Park

Located within Conway Park, a 2.5 acre fenced area is available for dogs to play off leash. The dog park is divided into two sections: a 2-acre large dog area and a one-half acre small dog area for dogs smaller than 30 pounds. The Creve Coeur Dog Park is open to registered members only for a small annual fee. For membership questions, call the Finance Department at (314) 872-2510.

#### Millennium Park

Millennium Park is located at 2 Barnes West Drive (south of Olive Boulevard). Millennium is one of our largest parks sitting on 25 acres. Park amenities include two playgrounds, seasonal splash pad, a pavilion that seats 100, barbecue grill, 6/10 mile paved walking trail, restrooms, soccer field and a softball/baseball field.

Millennium Park and the Tappmeyer House (located in the park) must be accessed from Barnes West Drive just south of Olive Boulevard. Drive south on Barnes West Drive to the park entrance.

#### **Lake School Park**

Lake School Park is located at 581 Coeur de Ville Rd. Lake School Park sits on six acres and features a playground, historic Lake School, restrooms, soccer field and three renovated, lighted tennis courts. To activate the lights on the tennis courts, turn the timer on the panel. The lights take about 30 minutes to activate.







#### LaVerne Collins Park

LaVerne Collins Park is located at 10581 Old Olive St., at Spoede Road and Olive Boulevard. The peaceful 1.5-acre park is named in the honor of retired City Clerk, LaVerne Collins. The park offers a gazebo, benches, a picnic table and flag pole monument.

#### **Malcolm Terrace Park**

Malcolm Terrace Park is located at 11370 St. Paul Street, south of Mosley Road to Elzey. This passive park features 25 wooded acres with a one and one-half miles of nature trails. The park also features a playground, a small picnic pavilion, sand volleyball court and restrooms. You can also relax in Serenity Grove, a densely planted area with a rock creek and plenty of shaded seating.

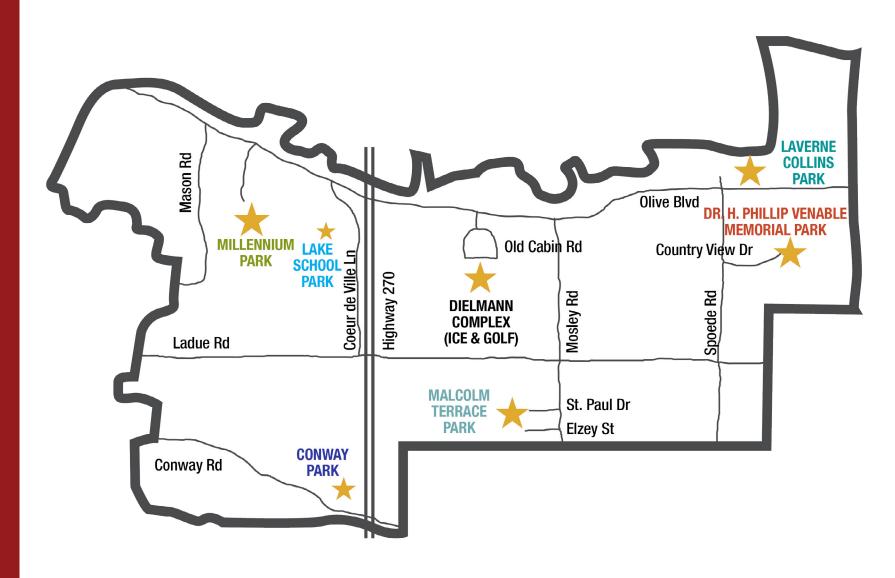
#### **Conway Park**

Conway Park is located at 12301 Conway Road, immediately west of I-270. This 29-acre park features a one mile paved path with fitness stations, two tennis courts, a playground, picnic table and restrooms. This park also features a wildflower garden, a dog park and the historic Clester and Hackmann log cabins.

#### Dr. H. Phillip Venable Memorial Park

Dr. H. Phillip Venable Memorial Park is located at 10630 Country View Dr. and is one of Creve Coeur's busiest parks. Spanning seven and one-half acres, the park features a half mile paved trail, three tennis courts, a soccer/baseball field, two playgrounds, a picnic pavilion, barbecue grills and restrooms.





## RECREATION

#### **Creve Coeur Resident ID Cards**

Residents can receive discounted rates for a variety of recreation activities just by showing a Creve Coeur Resident ID Card. The cost per card is \$5 and it is valid for three years. Cards may be purchased at the Dielmann Recreation Complex, 11400 Olde Cabin Road, Monday through Friday, 8:00 a.m. to 5:00 p.m. Residents must provide two forms of proof of Creve Coeur residency. With the Resident ID Card, discounts apply at the Creve Coeur, Ballwin and University City golf courses, the Creve Coeur Ice Arena, the Maryland Heights Aquaport and for many of Creve Coeur recreational programs. For more information, call (314) 432-3960.

## **Dielmann Recreation Complex**

The Dielmann Recreation complex is open year round and is located south of Olive Boulevard at 11400 Olde Cabin Rd. and is home to the Creve Coeur Ice Arena and Creve Coeur Golf Course. The Dielmann Complex offers meeting rooms, a concession stand and recreational activities for residents and businesses.

#### **Events & Activities**

The Recreation Department offers a variety of recreational activities and special events throughout the year for people of all ages. To learn more about the most up-to-date recreational activities, visit **www.crevecoeurmo.gov** or check out the monthly resident newsletter.

#### Ice Arena

The Creve Coeur Ice Arena offers public and private sessions for all ages. Private and group lessons, birthday parties and other fun activities are available. Reduced rates are offered for residents. For more information, call (314) 432-3960.



## **Golf**

The Creve Coeur Golf Course is a municipal nine-hole golf course located in the heart of Creve Coeur. The course measures 2,977 yards from the men's tees and 2,419 yards from the women's tees. The course is complete with a Pro Shop, meeting rooms and a concession stand. Room rentals are also available.

Residents receive discounted resident rates at municipal golf courses in Creve Coeur, Ballwin and University City with a Creve Coeur ID card.

- Creve Coeur Golf Course, 11400 Olde Cabin Rd., Creve Coeur; phone (314) 432-1806
- Ballwin Golf Course, 333 Holloway Rd., Ballwin; phone (636) 207-2355
- Ruth Park Golf Course, 8211 Groby Rd., University City; phone (314) 727-4800

## **Swimming**

The cities of Creve Coeur and Maryland Heights have a recreation partnership allowing residents discounted rates at Aquaport located at 2344 McKelvey Road, Maryland Heights. This 4-acre water park offers five slides, a lazy river, zero-depth pool, kiddie pool and concession stand. Aquaport is open Memorial Day through Labor Day. Residents must have a Creve Coeur ID card to receive discount. Daily and season passes are available for purchase. For more information, contact (314) 738-2599.

#### **Tennis**

Lighted tennis Courts are located within Lake School Park. Additional daytime courts are available at Dr. H. Phillip Venable Memorial Park and Conway Park. A variety of tennis lessons are available through the Recreation Department.

#### **Historic Sites**

The City of Creve Coeur has four historic properties it maintains and preserves for future generations. These sites are available for tours by appointment only. For more information, call (314) 432-3960.

#### **Lake School House**

Originally located in Lake, Missouri, Lake School was built in 1897 and moved to Creve Coeur in 1966. It is now located in Lake School Park. The School house is authentically furnished with old books, a pot-bellied stove and 45-star flag.

#### **Clester Cabin**

The cabin was originally built in the early 1800s on property located at Ballas and Conway roads. It was later moved to its current location in Conway Park in 1994. It is an example of an American settler's log cabin and contains one room, a fireplace and a loft. It was constructed with squared horizontal logs.

#### **Hackmann Log Cabin**

The Hackmann Cabin was originally located at 11400 Olde Cabin Road, the current location of the Dielmann Recreation Complex. It was moved to Conway Park in 1996. The cabin was home to the Hackmann Family from 1842 to 1925. Mr. and Mrs. Herman H. Hackmann and their son, John Henry, arrived in America in 1841 from Germany. The cabin was built in two phases. The earliest room is restored in the pioneer style. Around 1870, John Henry and his wife, Catherine Buescher, added a kitchen, dining room, porch and covered the building with clapboard. The latter room is restored in the Victorian period. Their son, Herman H., and his wife, Louise Richt, reared 10 children here.

#### **Tappmeyer House**

Four generations of Tappmeyers lived in the house and farmed the 33 acres it was located on. The farm had 15 out-buildings and produced wheat, corn, alfalfa and clover hay. An apple orchard and a large vegetable garden were also harvested each year. The Tappmeyer House was moved from Olive Boulevard to Millennium Park in 2003. It was built by Frederick Wilheim and Adelia Tappmeyer from 1880 to 1884.

The Tappmeyer House is available to rent for private use. Schedule your next meeting or event by calling (314) 432-3960. Exclusive caterer for all events requiring food service.



## **PERMITS & ORDINANCES**

## **Building Permit**

A building permit is a license that grants legal permission to start construction of a building project. Building permits allow the enforcement of codes which have been adopted as law by a state, county or city. Construction projects that require a permit may be performed only after securing that permit from the Building Division and any other agency having jurisdiction.

Permit requirements and applications are available at the Government Center or at **www.crevecoeurmo.gov** > Building Department > Building Permits.

#### When a Building Permit is Needed

The best way to find out if a permit is needed is to visit the city's website at **www.crevecoeurmo.gov** > City Departments > Community Development > Building Division > Permit Applications and Information or call the Building Division at (314) 872-2500. Permits are usually required if a building is:

- Altered
- Constructed
- Converted
- Demolished
- Enlarged
- Erected

- Improved
- Installed (i.e., fences/pools)
- Moved
- Removed
- Repaired
- Note: The charge for permit fees will be doubled when any work is found to be in process without a permit. An additional penalty of up to \$500 may be levied.

# **Apartment Re-Occupancy Inspection Program**

Building inspectors from the City of Creve Coeur Building Division inspect all vacated apartments located within the city limits prior to new apartment resident occupancy. These inspections are conducted to ensure structures and public access/exit points are safe for new apartment residents. Apartments must successfully pass an inspection checklist of mechanical, electrical and plumbing systems along with public access/exit components in order to verify compliance with the city's adopted property maintenance code. Inspections are coordinated between the property managers/owners and the City of Creve Coeur Building Division. Apartment residents are encouraged to first contact the property manager/owner if they suspect any safety concerns in their unit or complex. For more information about the Apartment Re-Occupancy Inspection Program, call the Building Division at (314) 442-2069.

## Garage Sale/Estate Sale/Auction Permit

A permit is required by the City of Creve Coeur for residents to conduct a garage sale, estate sale or auction within the city limits. Advertising signage rules apply. Applications are available in person at the Government Center or on the city website at **www.crevecoeurmo.gov** > Resident > Garage & Estate Sale Permits. For more information, call the Finance Department at (314) 432-6000.

#### **Ordinances**

Since 1976, the City of Creve Coeur operates under a charter form of government. A complete listing of the City of Creve Coeur Charter and Municipal Code (ordinances) is available at www.crevecoeurmo.gov > Charter & Ordinances.

## **Backyard Chicken Hens**

Backyard chicken hens may be kept in Creve Coeur. Residents interested in keeping backyard chicken hens should first become familiar with the conditions under which chickens are allowed in the City by reading the ordinance.

Please note: Individual subdivisions in the City may have additional restrictions and may even prohibit chickens within their subdivisions entirely. Residents must abide by the more restrictive of the Municipal Code or the subdivision regulation.

The ordinance allows chicken hens under the following conditions:

- Only chicken hens are allowed. Roosters are prohibited.
- Chickens must be securely restrained and enclosed in a suitable coop or other enclosure kept in good repair and not to exceed 12 feet in height or 100 feet in gross floor area.
- Coops or other enclosures shall be located at least 10 feet from the principal building on the lot, shall only be located in the rear yard, shall set back at least five feet from the rear lot line and shall maintain the same side yard as is required for the principal structure.
- Chicken hens are limited to parcels zoned "HE" (higher education) or "A, B, C, or D" (single family residential).
- Hens for property less than 7,500 square feet or with less than

- 5,500 square feet of unimproved land area are prohibited. Eight hens are allowed for lots 7,500 square feet or greater. An additional hen is allowed for each 2,500 additional lot square footage to a maximum number of 12 hens.
- Chickens must be kept and maintained in a clean and wholesome manner to prevent the spread of obnoxious odors or disease.

## **Bicycle Helmets**

The City of Creve Coeur passed a helmet ordinance in 2000 requiring all bicycle riders regardless of age to wear a helmet while riding. For more information regarding the use of helmets, contact the Police Department at (314) 737-4600.

## **Smoking Ban**

The City of Creve Coeur passed a smoking ban ordinance in 2010. With the exclusion of private clubs, smoking is prohibited in places of employment and public places. No person shall engage in smoking in any place of employment or in any vehicle owned by the City of Creve Coeur. Smoking is prohibited in a public place or meeting area, and no person shall engage in smoking on any sidewalk, driveway, or other open area within 15 feet of the entry to any place of employment, public place, or public meeting.



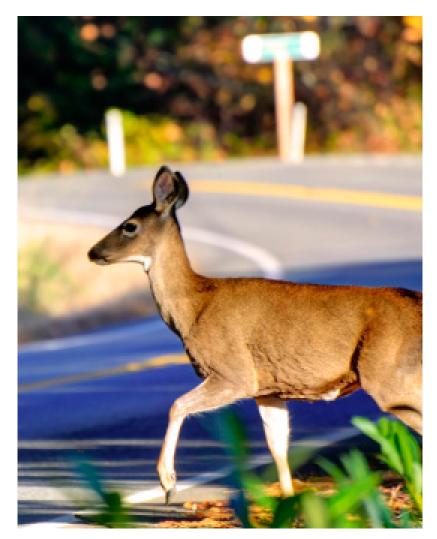
## **Deer Bow Hunting**

The City of Creve Coeur Code of Ordinances allows trained archery hunters to hunt deer within city limits as a means of controlling an excessive deer population. The program was developed following careful consideration and consultation with wildlife experts. Bow hunting is permitted only after successful completion and approval of a Notice of Intent to Hunt application available through the Creve Coeur Police Department.

The ordinance allows deer hunting under the following conditions:

- Hunting is only allowed on tracts of land greater than one acre. Adjacent property owners may combine their parcels to satisfy the one acre minimum.
- All hunters are required to hunt from an elevated position at least 10 feet high that faces the interior of the property
- Arrows must be shot at a downward angle to prevent any arrow from landing closer than 25 feet from a side or rear property line and 75 feet from a front yard property line.
- It is unlawful for a person to discharge an archery device within 30 yards of any dwelling or vehicle without express authority.
- Hunting is allowed on or near a church, school, or playground provided the owner of such property has provided express written consent to hunt during specified dates and time periods.

Obtaining Permission to Hunt: The Creve Coeur Police Department is responsible for maintaining all records, permits and files for the Ordinance allowing bow hunting for deer. The Creve Coeur Police Department requires successful completion the Notification of Intent to Hunt application including collection of data from the hunter(s) ensuring proper hunting permits have been received from the Missouri Department of Conservation.



For more information about obtaining a deer bow hunting permit through the Missouri Department of Conservation, visit **www.mdc.mo.gov** or call (573) 522-4115.

To learn more about the City of Creve Coeur Deer Management policy and its requirements, call (314) 872-0946 ext. 2509 or visit **www.crevecoeurmo.gov** > Police Department > Deer Management.

## **POLICE**

The Creve Coeur Police Department is committed to safeguarding the lives and property of the people they serve. Committed to enhancing public safety and reducing the incidence and fear of crime, the department offers a variety of services aimed at providing a better quality of life in the workplace and community. The Police Department is fully accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA). Through this accreditation, citizens can be assured they are receiving the highest quality services through the adherance of standards of excellence developed by public safety practitioners to provide greater accountability and professionalism within the Police Department.

#### **Animal Control Services**

Most animal control services in the City of Creve Coeur are provided by St. Louis County Animal Control. City Public Works crews patrol the streets for dead animals on the roadway only. In the event you require assistance for an animal control issue, please contact St. Louis County Animal Control at (314) 615-0650 between 8:00 a.m. to 5:00 p.m. On weekends or after hours, call St. Louis County Dispatch at (636) 889-2341.

*Please note*: If the dead animal is on a state road (i.e., I-270, Olive Boulevard, Lindbergh Boulevard, Ladue Road west

of I-270) the Missouri Department of Transportation (MoDOT) will pick up the dead animal. MoDOT can be reached by calling (314) 275-1500.



## **Safety Programs**

#### West Central Dispatch Center

The West Central Dispatch Center (WCDC) serves as the communications center and coordinates all calls to the 911 system for the dispatch of police/fire/emergency medical services for the cities of Creve Coeur, Frontenac and Town & Country. The WCDC can be reached at (314) 737-4600.

#### **Community Emergency Response Team Program**

The Community Emergency Response Team (CERT) Program was established after September 11, 2001 and is designed to encourage citizens and communities to be diligent in their awareness of neighborhood activity and to become more involved in emergency preparedness. The program gives ordinary citizens the knowledge and basic equipment needed to care for themselves, their families and their community following a disaster or terrorist act. The program covers topics such as:

- Basic disaster preparedness
- Basic first aid and medical training
- Fire suppression
- Search and rescue
- Weapons of mass destruction
- Terrorism awareness
- Instruction on team organization and disaster psychology

The training concludes with a live disaster simulation where students are given the opportunity to put their skill to work. Creve Coeur residents are encouraged to participate in the program. For more information visit the Creve Coeur Police Department website or contact the Creve Coeur Police Department at (314) 442-2075.

#### **Project Child Safe**

Since 2003 Project Child Safe has promoted safe firearms handling and storage practices among firearms owners by distributing more than 25 million safety kits to gun owners in all 50 states. Their efforts are made possible through grants from the Bureau of Justice Assistance and other business partners.

Today, they continue to help its law enforcement partners promote firearms safety. The Creve Coeur Police Department partners with Project Child Safe to distribute approximately 150 kits annually. The kits, available for free from the Creve Coeur Police Department, contain gun safety pamphlets, pledges and free gun locking devices.

#### **Citizen Police Academy**

The Citizen Police Academy is a nine week educational citizen-involved activity designed by the Creve Coeur, Des Peres, Frontenac, Olivette and Town & Country Police Departments. The goal of this academy is to promote understanding between the residents and its police officers regarding their respective needs



and problems. By promoting this relationship, it is hoped that citizens and police can work together to make the entire community a safer place to live.

Topics covered in training include: constitutional and criminal law; investigations; role play; traffic safety; and use of force. Community involvement is the key to a successful academy program. Citizen Academy graduates will not become police officers; however, they will have a greater understanding of law enforcement and a community partnership will be established. For more information regarding the academy, visit the City of Creve Coeur Police Department website or contact the Creve Coeur Police Department at (314) 442-2075.

#### **Crime Prevention**

#### **Creve Coeur Neighborhood Watch Association**

The Creve Coeur Neighborhood Watch Association is an independent organization supported by the Creve Coeur Police Department. Neighborhood Watch provides safety and preparedness education to residents. Officers from the police department meet with independent neighborhood watch groups to address their specific issues and concerns.

The Neighborhood Watch Association sponsors several crime prevention activities throughout the year such as:

- Creve Coeur Night Out
- Annual Trivia Night
- Quarterly citizen awareness meetings

To enroll or update your subdivision in Neighborhood Watch, please fill out an online form which can be found at www. crevecoeurmo.gov/NeighborhoodWatch or by calling (314) 442-2075.

#### Parkway School District School Resource Officers

The Parkway School District contracts with the Police Department for one police officer to serve as the School Resource Officer (SRO) for Northeast Middle School and Bellerive Elementary School. The SRO has an office at Northeast Middle School and is present everyday during school hours. The SRO also assists Bellerive Elementary upon request by providing counseling services, emergency preparation training and other programs.

The SRO approach toward schools consists of three major roles: law enforcement officer, teacher, and counselor. During the school day, the SRO can be seen teaching classes, assisting the administration with crisis planning, helping students by talking about legal issues, and sponsoring after school programs.



#### **Creve Coeur Night Out**

The City of Creve Coeur annually participates in America's night out against crime usually in October. This event is designed to heighten crime and drug prevention awareness; generate support for, and participation in, local anticrime programs; strengthen neighborhood spirit and police-community partnerships; and send a message to criminals letting them know that neighborhoods are organized and fighting back.

The City of Creve Coeur encourages neighborhoods and subdivisions to plan block parties and cookouts where caravans from the Creve Coeur Police Department, Neighborhood Watch Association, Creve Coeur Fire Protection District and Joint Crime Prevention Partners travel to visit block parties throughout the City.

#### **Residential Parties**

Parties conducted on a person's residential property at times include amplified music and a large number of people – a situation which can lead to noise disturbances, parking issues and underage drinking.

The Creve Coeur Police Department offers a handout, Guidelines for Residential Parties, which provides some general information to assist you if you're planning to host a party, especially one for teenagers. To view the guidelines, visit www.crevecoeurmo.gov/PartyGuide.

Things to consider for all parties:

- Let your neighbors know that you're having a party, and if there will be outdoor music, when it will finish. Outdoor music should be concluded no later than 11:00 p.m.
- Walk around the house and limit and secure access points into the party.
- Lock away valuables—particularly wallets, jewelry, mobile phones, digital cameras, iPods or any other valuables that could be easily taken.
- Consider your neighbors, and if the party becomes loud, turn down the music, limit the number of guests or consider moving guests inside of your home to minimize the noise.
- Obtain "No Parking" Signs from the Creve Coeur Police Department the week prior to the party (Monday-Friday, 8:00 a.m. to 6:00 p.m.) at no charge. You are responsible for posting them in accordance with police directions.
- Make it clear: No invite, no entry. It's easier to refuse admittance than to remove people later.

For questions or more information, call the Police Department at (314) 442-2075.



City of Creve Coeur 300 N. New Ballas Rd. Creve Coeur, MO 63141 (314) 432-6000

www.crevecoeurmo.gov Facebook: CityofCreveCoeur

Twitter: CreveCoeurMO